

Application for a change in service needs

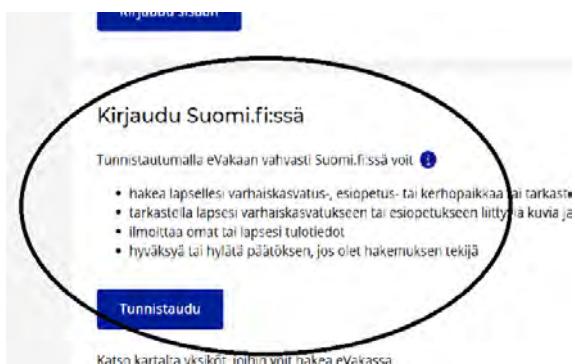
A guardian may agree on changes to their child's early childhood education and care hours. The options are:

- 84 hours per month (the unit providing the care will determine the care hours)
- 85–106 hours per month
- 107–146 hours per month
- 147–210 hours per month

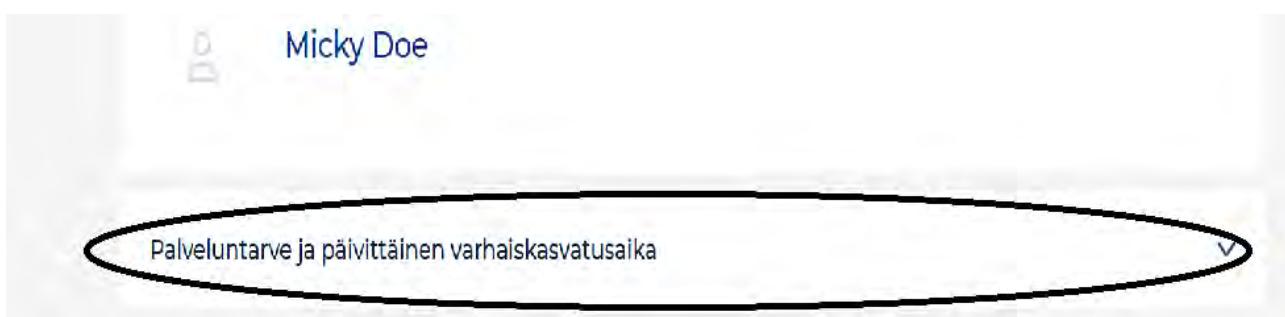
The agreement must be for at least a month and may only be changed for justified reasons (family situation, studies, unemployment, lay-off, employment, or change of jobs). The holiday season does not constitute grounds for changing the agreement. The agreement will come into force at the beginning of a month, and cannot be made retrospectively. The City of Kouvola may alter the agreement unilaterally if the need for services set out in the agreement is exceeded.

How to submit an application for a change in service needs

1. Log in to **eVaka** at varhaiskasvatus.kouvola.fi.



2. Select the child for whom you wish to submit an application.
3. Open the section **Palveluntarve** ('Service need').



4. Select **Ehdota muutosta palveluntarpeeseen** ('Propose a change to the service need') and fill in the application.

Micky Doe

Palveluntarve ja päivittäinen varhaiskasvatu

Palveluntarve

VOIMASSAOLOAIIKA	KUVAUS
04.12.2025 - 31.03.2026	Palveluntarvetta ei määritely

Päivittäinen varhaiskasvatusalka

Hi määritely

Palveluntarpeen muutoshakemukset

Lästa voit ehdottaa muutosta lapsesi palveluntarpeeseen, varhaiskasvatuksen ja kempaa lisätietoa palveluntarpeen muuttamisesta voit kysyä lapsesi.

[Ehdota muutosta palveluntarpeeseen](#)

Palveluntarpeen muutoshakemus

Ehdotettu aloituspäivä *
Valitse päivä, jolloin haluaisit uuden palveluntarpeen alkavan. Päätähtoisesti palveluntarvetta voi vaihtaa vain kuukauden alust

Lisätiedot

[Peruuta](#) [Lähetä](#)

Siirrä kaupunki: Helsinki Seudun seutukunta

5. In the application, state the number of care hours that you wish to change to, and provide the grounds for this request.
6. Send the application

You will receive a notification in eVaka and by email once the application has been either approved or rejected. The child's other guardian will see the application in eVaka, but only the guardian who submitted the application may cancel it.

Limits on the number of hours that can be booked and maximum fees

Early childhood education and care, no pre-primary education	Maximum fee, EUR/month
maximum 84 h/month, the early childhood education and care unit will determine the care times for the client	124
85–106 h/month	187
107–146 h/month	249
147–210 h/month	311
Early childhood education and care to supplement pre-primary education	Maximum fee, EUR/month
max. 22 h/month	62
23–62 h/month	124
63–126 h/month	187

Please note that the free-of-charge proportion of pre-primary education amounts to 84 h/month.

If the maximum number of hours booked in a month is exceeded by more than two hours, from the start of the next month, the fee charged will reflect this higher number of hours.